



2640 S. Webster Ave  
Green Bay, WI 54301  
Phone: 920.448.5150 or  
Toll Free 800.721.5150  
Fax: 920.448.5147  
Web site: heritagehillgb.org

## Application for Employment

Heritage Hill welcomes all applicants for employment. It is our policy and intent to provide equal opportunity to all persons. This policy prohibits discrimination because of race, color, religion, national origin, place of residence, political affiliation, marital status, physical or mental handicap, sex, age or any other status protected by state or federal law. This policy applies to all types of full, part time, temporary, and seasonal employment.

Position applied for \_\_\_\_\_

Permanent \_\_\_\_\_ Part-time \_\_\_\_\_ Full time \_\_\_\_\_ Temporary \_\_\_\_\_ Seasonal \_\_\_\_\_ Intern \_\_\_\_\_

Date available \_\_\_\_\_ Minimum Salary \$ \_\_\_\_\_

### Personal Information

Name \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email Address \_\_\_\_\_

Previous Address \_\_\_\_\_

Driver's License. Yes \_\_\_\_\_ No \_\_\_\_\_ State \_\_\_\_\_ Expiration Date \_\_\_\_\_

Driver's License Number \_\_\_\_\_

Have you ever been convicted of a crime? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please describe (Note: a conviction does not automatically disqualify an applicant from employment. The nature of the conviction will be considered in accordance with the law).

\_\_\_\_\_  
\_\_\_\_\_

Do you have any criminal charges pending against you? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please describe (Note: a pending charge does not automatically disqualify an applicant from employment. The nature of the conviction will be considered in accordance with the law).

\_\_\_\_\_

I am at least 18 years of age. Yes \_\_\_\_\_ No \_\_\_\_\_

**List three professional references with complete addresses and phone numbers**

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

**Referred by** Newspaper \_\_\_\_\_ Employee \_\_\_\_\_ School \_\_\_\_\_ Other \_\_\_\_\_

**Education**

High School (where) \_\_\_\_\_

College (where) \_\_\_\_\_

Highest Diploma or Degree \_\_\_\_\_

When \_\_\_\_\_ Major Field \_\_\_\_\_

**Work Experience:**

**Please provide a complete list of your last three jobs.**

**Employer** \_\_\_\_\_ **Address** \_\_\_\_\_

From \_\_\_\_\_ to \_\_\_\_\_ **Supervisor** \_\_\_\_\_

**Duties** \_\_\_\_\_

**Reason for leaving** \_\_\_\_\_

**Employer** \_\_\_\_\_ **Address** \_\_\_\_\_

From \_\_\_\_\_ to \_\_\_\_\_ **Supervisor** \_\_\_\_\_

**Duties** \_\_\_\_\_

Reason for leaving \_\_\_\_\_

**Employer** \_\_\_\_\_ **Address** \_\_\_\_\_

From \_\_\_\_\_ to \_\_\_\_\_ **Supervisor** \_\_\_\_\_

**Duties** \_\_\_\_\_

Reason for leaving \_\_\_\_\_

**How do your past experiences and backgrounds relate to the position you are applying for at Heritage Hill:**

Proof of identity and employment eligibility is required upon the offer of employment. Applicants being considered for hire agree to undergo a background check.

I hereby certify that all answers to the above questions are true and I agree and understand that any false statements contained in this application may cause rejection of this application or termination of employment without notice or benefits.

I hereby empower an authorized representative of Heritage Hill State Historical Park to make necessary inquiries to verify the information provided on this form.

**Applicant's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_