



Dear Chaperone,

Thank you for volunteering to chaperone a trip to Heritage Hill State Park! Each year, over 20,000 students are taught about our area's past through the park's interactive programs which engage, excite, and educate students. You play an important role in ensuring a quality program for all.

Here are some tips so that you and your students have a great visit:

- Be a good role model!
 - Show excitement about the trip. Your attitude can set a positive, upbeat tone for the entire day.
 - Be respectful by not talking during presentations – the students and interpreters can hear you even if you whisper.
- Prior to presentations, remind students to pay attention and wait for appropriate times to talk.
- Do not answer the interpreters' questions – allow the students to do so. As funny as this request sounds, many times chaperones get so excited that they end up answering questions meant for students.
- Reinforce positive behavior with positive comments.
- Turn your cell phone to silent/vibrate.
- Please be kind. Understand that your group is one of several groups that will be on site during the day. Schedules, maps, lunch areas, etc are assigned with all of the day's groups in mind. Please be respectful to other schools and our interpreters by following your assigned schedules, being on time, allowing enough walk time and not "going rogue." Consider yourself part of a team with every team member working together to make the experience great for all.
- As a chaperone, your primary responsibility is to ensure that students under your care are actively and respectfully engaged in the program. Because of this responsibility, we request that chaperones do not bring younger siblings or children in their care.
- Encourage students to enjoy and appreciate their surroundings while being respectful of our spaces, buildings, and gardens. Our park is filled with unique and exciting sounds, smells, and sights.

In addition:

- Please be aware that you may be spending a large part of the day outside, and we strongly recommend that you dress appropriately for the weather and wear comfortable walking shoes.
- Smoking and chewing gum are not permitted in the park.
- Food and drink are not permitted in historic buildings.

For information about any of Heritage Hill's programs, visit our website. Thank you in advance for your time, enthusiasm, and patience.

Thank you,

Heritage Hill Education Department