



HERITAGE HILL

STATE HISTORICAL PARK

Dear Chaperone,

Thank you for volunteering to chaperone a trip to Heritage Hill State Historical Park! Each year our staff works to share Northeast Wisconsin's diverse cultural and historic ties with interactive experiences that engage, entertain, and educate visitors. You play an important role in ensuring a quality experience for all our visiting K-12 students.

Here are some tips so that you and your students have a great visit:

- **As a chaperone it is your responsibility to keep your group together!** Heritage Hill requires 1 adult for every 15 students. This ensures we do not surpass fire code regulations; accommodates our small historical buildings; helps monitor students in the park's 56-acres; and allows all students to have maximum engagement with historic interpreters and hands-on-activities.
- **Please stick to your prescribed route.** To help ensure a good experience for everyone, groups will start their Heritage Hill experience at different areas of the park. If everyone follows their route, you will have less competition for the attention of the historic interpreters and more access to hands-on-activities!
- As a chaperone, **your primary responsibility** is to ensure that students under your care are actively and respectfully engaged in the program. Because of this responsibility, we request **that chaperones do not bring younger siblings or children in their care.**
- Remember to always be a good role model:
 - **Show excitement about the trip.** Your attitude can set a positive, upbeat tone for the entire day. We promise that you'll have as much fun as your students!
 - **Be respectful** by not talking over a historic interpreter. **Remind students to pay attention** to the historic interpreters and wait for appropriate times to talk. And don't forget to turn your cell phones to silent/vibrate!
 - **Set a good example** by helping us protect the historic buildings by not bringing food, drink, or gum inside the buildings and cleaning your lunch area.
- Please be kind. Understand that your group is one of several that will be visiting. Schedules, maps, lunch areas, etc. are assigned with all of the day's groups in mind. **Please be respectful to other schools and our interpreters by following your assigned schedules, being on time, allowing enough walk time and not "going rogue."**
- Please be aware that you may be spending a large part of the day outside. We strongly recommend that you **dress for the weather and wear comfortable walking shoes.**
- **Don't forget to capture your memories by taking as many photos as you want!** We'd love to see them, too – be sure to tag Heritage Hill on Facebook and Instagram!

We are looking forward to your visit! For additional information about Heritage Hill, visit our website at <https://heritagehillgb.org/>.

See you soon!

Claire E. Gwaltney
Director of Education and Visitor Services
Heritage Hill State Historical Park