



## HERITAGE·HILL

STATE HISTORICAL PARK

### JOB SUMMARY: VOLUNTEER GROUNDS CARE HELPER

Did you know that Heritage Hill State Historical Park encompasses 56 acres? That's a lot of grass to mow, trees to prune, and landscaping to maintain! If you love to work outside and help beautify your community, this volunteer opportunity is for you!

As a team member of Heritage Hill State Historical Park, you will help build a positive working environment as well as inspire, transform, and build our community through exceptional cultural and historic experiences. Under the general supervision of the Park's Maintenance / Grounds coordinator, the volunteer grounds care helper provides principal support and assures seamless functioning of the Restoration/Maintenance Department.

### PRIMARY FUNCTIONS AND RESPONSIBILITIES

- Dependability- adhere to prescheduled work times and dates.
- Adhere to specific instructions following Heritage Hill grass mowing maps.
- Work safely and adhere to Heritage Hill procedures.

#### Key Responsibilities:

- Operation of string trimmers, push mowers, golf cart utility vehicle.
- Equipment maintenance checks prior to shift.
- Clean equipment after use.

#### The Length of Appointment: April 1<sup>st</sup> to October 31<sup>st</sup>

- **Time Commitment:** Flexible scheduling, but scheduling in advance is highly preferred.

#### Qualifications:

- Positive attitude required to maintain effective working relationships with volunteers and staff.
- Ability to represent the organization in a professional and positive manner.
- Safe operation of assigned equipment with physical agility, optical, auditory and manual dexterity.
- Ability to lift up to 50 pounds as necessary.

**Support:** Safety training pertaining to this position will be conducted by R/M staff.

**Age Requirement:** 18+

**Dress Code:** Sturdy shoes, presentable and appropriate clothing for the type of duties described.